

HURRICANE SEASON 2026 —

THE 24-HOUR IT PREP CHECKLIST.

Storm coming. No time. Do these four — you're 80% safer than yesterday.

BY TONIGHT

- Know where your critical data physically lives.**
If you can't answer in 30 seconds — accounting, CRM, email, file server — that system needs attention before the storm.
- Run one test backup restore.**
Pick the system you'd panic about losing. Restore a file from last week's backup. Having backups and recovering from backups are different things.

BY TOMORROW MORNING

- Email your team a 'who does what' plan.**
Actual names — not roles. See Page 2 worksheet to fill it in. 'Someone from ops' doesn't work at 3 AM on a Wednesday.
- Look at cloud VoIP today if you still have a PBX.**
If phones run on hardware in a closet, they go down when power goes down. Cheapest one-day continuity upgrade Central FL SMBs can make.

→ Page 2 → Fill-in 'Who Does What' worksheet + Florida emergency resources.

Want a 30-minute reality check before the first named storm?

itsupportdavenport.com/contact · Free for Central FL businesses

TEAM WORKSHEET —

FILL THIS IN. PRINT FOR YOUR TEAM.

Tear off, post on the fridge. Real names beat 'someone from ops' at 3 AM.

WHO DOES WHAT

1. CLIENT COMMUNICATIONS

Name _____ Phone _____

Who calls / emails clients if we're down for 48 hours?

2. REMOTE-WORK DECISION

Name _____ Phone _____

Who decides when we send everyone home / pivot to remote?

3. EMERGENCY IT SPEND AUTHORITY

Name _____ Phone _____

Who can approve a \$500–5,000 IT spend in the middle of the night?

4. SITE / FACILITY LEAD

Name _____ Phone _____

Who is on-site after the storm passes? Has keys + insurance contact?

5. VENDOR ESCALATION

Name _____ Phone _____

Who calls our MSP, ISP, and power utility when something breaks?

FLORIDA EMERGENCY RESOURCES

STATEWIDE / FEDERAL

National Hurricane Center
nhc.noaa.gov

FL Division of Emergency Mgmt
floridadisaster.org

FL 511— Traffic & Road Info
fl511.com · dial 511

FEMA Mobile App
fema.gov/mobile-app

LOCAL / UTILITIES

Polk County EM (Lakeland, Davenport)
863-298-7000

Osceola County EM (Kissimmee, St Cloud)
407-742-9000

Orange County EM (Orlando)
311 · 407-836-2842

Duke Energy Outage (Central FL)
1-800-228-8485

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